Welcome to Centra! Below you will find a brief description of courses you will complete during your orientation to Centra. Please review the curricula and course dates. Dress for all Centra events outside of the clinical setting is business casual. We look forward to working with you!

Acute Care CNAs are those individuals working in a hospital setting. Senior Care CNAs are those individuals working at Summit, Fairmont, Gugenheimer, and Oakwood. ED Techs include those who are working in Lynchburg General Hospital (LGH), Bedford Memorial Hospital (BMH), and SCH (Southside Community Hospital) Emergency Departments. CMAs are those working at any of the Centra Medical Group offices.

The following individuals are excluded from the required Nursing Orientation courses listed below and will receive orientation schedule from their Managers:
- Hospice CNAs
- Home Health CNAs

**Required Nursing Orientation Courses Prior to Starting on the Unit:**

*This schedule will be reviewed by the Nursing Orientation Coordinator on the second day of orientation.*

**General Orientation:** All Centra new hires attend General Orientation. New hires will become familiar with Centra’s mission, vision, and values, and acquire knowledge on Centra policies, patient safety training, and various workforce topics.

**Nursing Essentials:** All CNAs, ED Techs, and CMAs attend this course for an overview on Magnet Nursing at Centra, Patient Safety behavior tools, Palliative and Hospice Resources, Infection Prevention, Pastoral Care and Ethics, Risk Management, Service Excellence and Safe Patient Handling Equipment. This includes a classroom portion and a set of online modules on EhealthcareIT.

**CNA Skills Lab:** All acute care CNAs and ED Techs will attend this overview of CNA level skills.

**Centra Medical Group Skills Lab:** All RNs, LPNs, and Certified Medical Assistants (CMAs) hired into CMG will attend a skills lab with the CMG Regional Clinical Coordinator, Susan Brown, brownsu2@centrahealth.com. The class takes place the first Thursday of every month at the CV Simulation Center.

**McKesson Training:** All acute care CNAs will attend a half day overview of our McKesson charting system at Centra.

**Allscripts Training:** All ED Techs will attend a half day overview of our Allscripts charting system.

**Healthmedex Training:** All Senior care CNAs will attend a half day overview of the Healthmedex charting system.

**Required Nursing Orientation Courses After Starting on your Designated Unit:**
American Heart Association BLS for Healthcare Providers: All new hires must have AHA CPR certification within 30 days of employment. If you do not hold a current AHA HCP card, please sign up on eHealthcare IT for one of the Renewal courses. If you have never been certified in CPR, please Joyce McCullough at Joyce.McCullough@centrahealth.com.

CNA Bridge Program: All acute care CNAs are registered upon entry into CNA Skills Lab. The program goes further into acute care skills for CNA team members. Topics include intentional rounding, AIDET, team member collaboration, skin care, infection prevention, and nutrition. Held monthly – please reference the printed orientation calendar. Contact Susan Martin at martsu4@centrahealth.com if questions.

Mandt Training: All RNs, LPNs and CNAs hired into Mental Health areas need to be certified in Mandt within 90 days of hire. If you have not had Mandt training before, please enroll in an “Initial Certification” training class on eHealthcareIT. This is a two-day course that includes both Relational and Physical skills training. Certification lasts for 12 months, with a one-day recertification class required after that. All initial and recertification courses can be found on eHealthcareIT. Please contact John.Ogden@centrahealth.com for any questions regarding these courses.

If you have any questions regarding your nursing orientation, please contact Kristen Oakley at Kristen.Oakley@centrahealth.com.