Welcome to Centra Nursing! Below you will find a brief description of courses you will complete during your orientation to Centra. Please review the curricula and course dates. Dress for all Centra events outside of the clinical setting is business casual. We look forward to working with you!

The following individuals are excluded from the required Nursing Orientation courses listed below and will receive orientation schedules from their Managers:

- Hospice RNs and LPNs
- Home Health RNs and LPNs

**Required Nursing Orientation Courses Prior to Starting on the Unit:**

*This schedule will be reviewed by the Nursing Orientation Coordinator on the second day of orientation.*

**General Orientation:** All Centra new hires attend General Orientation. New hires will become familiar with Centra’s mission, vision, and values, and acquire knowledge on Centra policies, patient safety training, and various workforce topics.

**Nursing Essentials:** All RNs, LPNs, CNAs, ED Techs, and MAs attend this course for an overview on Magnet Nursing at Centra, Patient Safety behavior tools, Palliative and Hospice Resources, Infection Prevention, Pastoral Care and Ethics, Risk Management, Service Excellence and Safe Patient Handling Equipment. This includes a classroom portion and a set of online modules on EhealthcareIT.

**Nursing Skills Lab and Clinical Onboarding:** All new RNs and LPNs (EXCEPT CMG, Pathways, and Bridges Treatment Center employees) attend a skills lab and participate in onboarding simulation to review Centra policies and procedures of nursing skills utilized in Centra’s facilities.

**Centra Medical Group Skills Lab:** All RNs, LPNs, and Medical Assistants (MAs) hired into CMG will attend a skills lab with the CMG Regional Clinical Coordinator, Susan Brown, brownsu2@centrahealth.com. The class takes place the first Thursday of every month at the CV Simulation Center.

**McKesson Training:** All acute care and critical care RNs attend a 2-day overview of our McKesson charting system at Centra. Senior care RNs and LPNs attend a 1 day McKesson charting course.

**AllScripts:** All ED RNs will attend a 1 day overview of the AllScripts charting system.

**Healthmedex Training:** All Senior care RNs and LPNs will attend a 1 day overview of the Healthmedex charting system.

**Required Nursing Orientation Courses After Starting on your Designated Unit:**

**American Heart Association BLS for Healthcare Providers:** All new hires must have AHA CPR certification within 30 days of employment. If you do not hold a current AHA HCP card, please sign up on eHealthcare IT for one of the Renewal courses. If you have never been certified in CPR, please email Joyce.McCullough@centrahealth.com regarding this course.
**Basic Arrhythmia:** All new hires in Critical Care, Intermediate Care, ED, PCU, OR, PACU, Southside Telemetry Medical Surgical Unit and Centra Specialty Hospital units are required to take Basic Arrhythmia within the timeline set by their unit. Please sign up on eHealthcareIT for a course. Please email Ginger.Downes@centrahealth.com for any questions regarding this course.

**Cornerstone Program for Critical Care:** New Graduates in MICU, STICU, CTICU, NICU, CSH, & Southside Critical Care will complete a course designed to introduce the new nurse to the fundamentals of critical care nursing at Centra. New Graduates in these areas will be automatically enrolled into this course. Please email Kristin.Shargots@centrahealth.com for any questions regarding this course.

**Emergency Department Internship:** New Graduates in the Emergency Department will attend unit specific courses while completing orientation in the Emergency Department. New Graduates in this area will be automatically enrolled into this course. Please email Elizabeth.Hughes@centrahealth.com for any questions regarding this course.

**Epidural Class:** MICU, STICU, CTICU, 3 East Surgical, PCU, Resource Team and MSIU nurses will need to complete the epidural class after 6 months of employment. Please sign up on eHealthcareIT for a course. Please email Kristin.Shargots@centrahealth.com for any questions regarding this course.

**Foundations of Intermediate Care:** New Graduates in PCU, CVP, EDO, MSIU and NIMU will attend a one day course designated to introduce and guide the new nurse in developing the foundations of intermediate care nursing at Centra. New Graduates in these areas will be automatically enrolled into this course. Please email Kristin.Shargots@centrahealth.com for any questions regarding this course.

**Implanted Port Class:** All Oncology RNs are required to attend per the unit’s orientation schedule. All other RNs are welcome to attend. This class provides a basic overview of implanted ports and proper cannulation and decannulation techniques. All classes are offered monthly and can be found on eHealthcareIT. Please contact the Oncology Unit Manager or Fran.Concklin@centrahealth.com for any questions regarding this course.

**Introduction to Electronic Fetal Monitoring:** All new hires in the Birth Center are required to take this 3-hour course during their first 3-5 days on the unit. Proper application and accurate interpretation of the electronic fetal monitor is a key component in the care of each pregnant woman who presents to the Birth Center. Your preceptor will contact Debra Acors (Debra.Acors@centrahealth.com) to schedule the date and time for your class.

**Mandt Training (Relational and Physical):** All RNs, LPNs and CNAs hired into Mental Health areas need to be certified in Mandt within 90 days of hire. If you have not had Mandt training before, please enroll in an “Initial Certification” training class on eHealthcareIT. This is a two-day course that includes both Relational and Physical skills training. Certification lasts for 12 months, with a one-day recertification class required after that. All initial and re-certification courses can be found on eHealthcareIT. Please contact John.Ogden@centrahealth.com for any questions regarding these courses.

**Mandt Training (Relational only):** All Southside Community Hospital ED and ICU RNs and LPNs must attend Mandt Relational Training with 90 days of hire. This is a four hour class that covers de-escalation training ONLY, there are no physical skills taught in this class. All courses can be found on eHealthcareIT. Please contact John.Ogden@centrahealth.com for any questions regarding these courses.

**Nurse Residency Program™ at Centra:** New Graduates in all areas will participate in the yearlong program that focuses on leadership, professional development, evidence based practice, patient safety and outcomes. New
Graduates at Centra will be automatically enrolled into this course. Please email Susan Martin at martsu4@centrahealth.com for any questions regarding this program.

*Nursing Core Curriculum:* All new graduates and transfers (those who may be new to the hospital setting) will attend a one-day course designed to introduce the nurse to skills related to the acute care setting that are not covered in orientation and nurse residency. Please email Meredith.Lemmi@centrahealth.com for any questions regarding this course.

*Peritoneal Dialysis Class:* All DRMU nurses will attend after 6 months of employment. Please contact Clinical Nurse Specialist, Jennifer.Swab@centrahealth.com, to enroll in this course.

*Rhythm Recognition Workshop:* All new hires in Orthopedic, General Medical Unit, Pulmonary, and Diabetic Renal Medical Unit are required to take this workshop within 6 months of hire, preferably while on their unit orientation. Contact Ginger.Downes@centrahealth.com to register for this course. New hires that are required to register for this course do not have to take Basic Arrhythmia.

*If you have any questions regarding your nursing orientation, please contact Kristen Oakley at Kristen.Oakley@centrahealth.com*